

Buckland Newton Village Hall

Minutes of the committee meeting held on Saturday 7th July after the AGM

Attendance – Kate Parish (KP), Ian Scott(IS), Katharine Hayens (KH), Lyn Cox (LC), Sandi Stout (SS) , Jenny Ferreira(JF), Michelle Crozier-Jobber (MC-J) and Caron White (CW)

1. Apologies Georgie Burnett (GB)
2. Election of officers
Chair- Kate was proposed by CW and seconded by KH
Hon. Treasurer – Michelle was proposed by KP and seconded by IS
Bookings secretary – Ian was proposed by CW and seconded by SS
Minutes Secretary – Caron was proposed by KP and seconded IS
Safeguarding Lead – Kate was proposed by SS and seconded by CW
3. Approval of minutes of the last committee meeting held on Saturday April 14th 2025. Minutes had been circulated before the meeting and were unanimously approved.
4. Matters arising.
 - a. Mick is looking into fitting hooks and eyes to secure the patio doors when open.
 - b. IS to investigate a repair to the notice board.
 - c. No more information has been received regarding an EV charge point.
 - d. The veranda repair has not yet been done. KP is to ask King Stag joinery to quote.
 - e. CW will ask Richard Goodfellow to quote for the work on the patio.
 - f. A bit of painting needs doing where the new power points have been fitted – Mick to action.
 - g. KP will ask Mick to assess the grit bin to see whether it can be repaired or needs to be replaced.
 - h. A new shed to replace the current one is to be supplied by Townsend Fencing –expected by the end of July.
 - i. The Community Cooking Kits are in the cupboards in the Committee Room.
 - j. Wessex Internet is up and running. M C-J has sorted having the line transferred from BT to Wessex. There may be a little more to pay BT.
5. Treasurer's report -MC-J

Bank Account Balances – 31/5/25

CAF/Shawbrook Bank - £20,000 in a fixed term deposit account until 11 July 2025

HSBC

£9169.66 in instant access deposit account – current interest rate 1.65%

£4702.05 in current account

Major Expenses over the last Quarter

Boiler Repair - £367.98

Electrical work - £276.30

Deposit for new shed - £450

Electric DD - £295

Water DD - £185.66

Outstanding Income Receipts

Outstanding receipts from Fluer Parker – NHS trust meetings in Committee Rm
£30 – March and £120 for May- Nov bookings

Other Points

- New Boiler quote from Aquaheat - £5500-£6100
- Post Office Income - £5 per week from P.O. £2.88 from Parish Council
- B.T. contract for internet finally terminated on 2nd June – awaiting final bill
- Vale Fire and Safety inspection booked for 20th June 2025

IS is going to contact the Piddle Valley Players regarding a potential booking for next year.

KP raised the need for a Reserves Policy. A policy is needed to encourage grants and help funders understand why there is a sum of money held in reserve. Money will be needed to be spent resolving issues with heating the hall which in future may mean little will be in reserve.

6. Booking Secretary's update

IS thanked MC-J for stepping in while he was away to cover the booking secretary role. There have been quite a lot of enquiries regarding children's parties. Not many enquiries for adults' parties. More regular bookings would be good.

7. After school wrap around care

KP said that Dorset Council has funds to provide wrap around care for all Dorset Primary Schools. IS raised that there could potentially be a problem if people who had booked the hall for Friday evening were not able to get into the hall to set up. KP reported that, potentially, the school could be used on a Friday or when these circumstances arose. The hall would be used for wrap around care every day 3.00 – 5.30pm. Staff will be employed to run the service with additional staffing for children with SEND. SS raised the need for the hall being left ready for other user groups to use. The hall would be used for the wrap around care during term times only although interest has been expressed for a holiday summer club at the hall.

8. HAF programme

The HAF programme is going ahead this summer on Wednesdays. This will include an Animation Workshop on July 30th 10-3pm, a Day of Drama with Jo Simons on 6th August, an evening session on Tuesday 19th August 4-8pm and a sculpture activity with Daryl Wakelam on the 3rd September. IS raised the possibility of a children's Artsreach show at some time over the summer holidays.

9. Feedback from Low Carbon Dorset regarding heating and electricity and boiler quotes. (MC-J)

MC-J has received quotes for £6000 and £5500- £6100 to replace the boiler. KP asked Low Carbon Dorset for advice and a rep came to the hall. Their advice was to install an air to air heating system. One unit would be placed at the side of the hall which would split to four in the hall to heat different areas. A small electric panel heater could be used in the toilets. MC-J is waiting for quotes for solar panels which would be connected to the system and should save money. Grants are available. The approach to replace the boiler system would be phased with the air to air system being fitted followed by the solar panels. The radiators would become redundant as warm air would be blown into the hall via vents at the top of the walls. Batteries would not be suitable for the system proposed if surplus energy was required then mains electricity

would be used. IS raised the possibility of a ground source heat pump as much of the infra-structure is in place. IS suggested replacing the boiler as it is not long until the colder months when the heating would be needed. KP suggested that if the boiler were replaced we can still explore alternative solutions. Solar energy can be sold back into the grid when not being used by the hall. Committee members were concerned that an alternative system would not be in place in time for when the heating is needed. KP asked members to vote on whether we should replace the boiler. Members voted to replace the boiler. MC-J will contact Jim (Aqua Heat) and ask him to carry out the work. He will also be asked to report on the condition of the oil tank. IS suggested that a written report be made following the oil tank inspection.

10. Arrangements regarding the Post Office

MC-J reported that the village hall receives pay £5 per week from the P.O. and the P.C. contribute £2.88 per week. After discussion it was decided that KP will contact the P.C. regarding the payment.

11. Fire and Safety inspection

This is due but has been postponed as the fire service cancelled the visit.

12. A.O.B.

- a. SS passed on Debbie Goodfellow's (Hall Cleaner) thanks for the online booking system and calendar access. Debbie has suggested that a fresh coat of paint is applied around the hatch and outside the chair storage area. KP is to talk to Mick regarding the work.
- b. IS suggested that the glass on the roof of the veranda is cleaned after repairs have been completed.
- c. CW to contact PN Gray regarding PAT testing electrical appliances. This is done every two years. CW will email the electrical appliances list to committee members for updating. JF raised the issue of hirers bringing electrical appliances into the hall. IS will check the hirer's agreement.
- d. IS raised the hall archive which is kept in a trunk in the loft. Documents go back to the 30's and 40's. IS suggested collating the documents in the hall and the ones that he and Nicki Barker hold. KP suggested purchasing a filing cabinet in which to organise and store the documents.
- e. MC-J expressed thanks to SS for organising the recent de-fib training.

- f. KP said that a hall neighbour has raised concerns regarding the growth of Mare's Tail from the hall grounds to their garden. Mick will address this.
- g. KP wishes to buy a couple of additional tables (same as the existing ones) to be used by the Youth Club.
- h. KP is looking into obtaining a new TV licence and will investigate whether this could be included in the costs for the wrap around care.
- i. KP expressed thanks to all committee members.

Meeting ended at 12.16pm.

Next meeting Friday September 26th at 6.30pm –followed be Tech session.